



FAQ ON THE CSRF OF CENTRAIDE ESTRIE (JANUARY 6TH 2023)

Question 11: CRA T3010A URL. Provide a direct link to your organization's CRA T3010A.

This question is shown only for the charities and other qualified donees.

The T-3010 completed forms are available on the CRA website, even if you completed it on paper.

To find the URL of your organization, go to :

https://apps.cra-arc.gc.ca/ebci/hacc/srch/pub/dsplyBscSrch?request_locale=en and search for your organization. When you find it, click on the latest reporting period date. Copy the URL of the search result and past it in the form box of question 11.

Question 19: Describe how your organization, staff, and volunteers and/or programs/services have been impacted by the COVID-19 pandemic.

The Centraide application form you are completing is for the Investing in Program and Service Innovation and Redesign focus area of the CSRF. Funds of this focus area can be used for projects that use information gained during the COVID-19 pandemic. Your answer to this question have to explain how your project will answer needs that have been brought up during the pandemic.

Question 23: What is the annual revenue of your organization?

This question gives a general idea of the annual budget of your organisation. Your answer should give the average budgets for the last few years.

Question 25: Please provide a list of the individuals on your board of directors or management committee, etc. (must be a minimum of 3 people)

For the Contact information box, please provide a way to contact them directly (email, phone, number or address).

Question 26: Does your organization have practices and procedures in place for internal controls and accountability?

For instance, showing the monthly financial state to your board of directors, to work with a comparative budget with your Executive Committee, to present your annual financial state to the general assembly, etc.



Question 34 : Project Type

All three Focus Area of the CSRF use the same application form. Projects Type submitted to Centraide Estrie are mostly:

- Adapting or pivoting existing programs/services
- Creating new programs/services
- Investment in equipment, IT/digital infrastructure, and physical space
- Digital transformation and data capacity

Question 35: Project Plan. Describe your project's timeline and activities. Provide as much detail as possible.

Give a general ideal of what is going to happen each month. You can chose the 1st of each month or any other date better suited for your project.

Question 47: Financial Documents. Upload the following documents as per the tables below.

The financial documents are not the same for all kind of organizations. Charities and other qualified donees don't have to download the tax form. The information were already given in the T-3010 URL link of question 11.

Save and continue later

From the Section 3 until the end of the form, you can click on Save and continue later at the top right of the page. You will receive an email link so you can go back to the application form whenever you want.

It can be useful to read at all the questions of the form before filling it, to make sure you have everything needed.

Word and character limit

Some questions have a limited number of word and character. If your answer goes past this limit, the system will tell you only when you move on to the next page. We invite you to limit the number of character while writing your answer. The word and character count will be at the button right of the form box.

For any other questions, contact fondsderelance@centraideestrie.com